

OAKLEIGH DESIGN STANDARDS

Adopted September 12, 2011

DESIGN STANDARDS

(Material in *italics* is quoted directly from the Declaration of Covenants. Materials in standard or **bold** type are policies adopted by the Board of Directors or by a vote of the HOA membership.)

I: ARCHITECTURAL CONTROL COMMITTEE/BOARD OF DIRECTORS

Section 1. The Board of Directors shall serve as an Architectural Control Committee (“ACC”) unless it shall choose to appoint another individual or entity to perform the functions of said committee. Any such entity shall serve as the agent of the Board and carry out such duties and responsibilities as the Board may, from time to time, assign to it. Any such entity shall serve at the pleasure of the Board; and the Board shall retain final decision making authority over any and all matters that may be assigned to such entity.

- (a) The purpose of the ACC/Board shall be to assure that the construction, installation, or alteration of any Structure on any Lot is in accordance with the Design Standards established by the Board. The ACC/Board shall have all of the authority and power necessary and proper to accomplish such purpose, including the duty, responsibility and authority to approve or disapprove plans and specifications for the construction, installation or alteration of any Structure on any Lot.*
- (b) The Board shall establish appropriate procedures for requesting, reviewing, approving or disapproving any proposed architectural modification of any residential property within the subdivision.*
- (c) No architectural modification, addition, construction, installation, replacement or alteration whatsoever shall be commenced or continued by any Homeowner(s) or Resident(s), their tenants or agents with respect to the exterior of any house or any portion of any Lot or parcel of land without the prior written approval of the ACC/Board. No such exterior addition, change or alteration shall be made to any Structure or property unless and until the plans and specifications showing the nature, type, style, color, shape, dimensions, materials, location and appearance in relation to surrounding Structures and topography of such modification shall have been submitted to and approved in writing by the ACC/Board.*

This shall include, but not be limited to, the construction, installation, addition, modification, alteration or replacement of sidewalks, driveways, decks, patios, porches, roofs, solar energy panels, swimming pools, tennis courts, basketball pads and goals, sheds, gazebos, greenhouses, playhouses, kennels, garages or any other detached structures or outbuildings of any kind, as well as any exterior lighting or landscaping.

The ACC/Board shall have the sole discretion to determine whether or not the plans and specifications submitted for approval are acceptable and in compliance with the total architectural scheme of the neighborhood.

- (d) If the plans and specifications are neither approved nor disapproved within thirty (30) days from the date submitted they shall be approved by default. However, even if approved by default, any such plans and specifications must be in compliance with the provisions of this Declaration, the Design Standards and all other policies of the Association.*
- (e) The ACC/Board shall have the right to inspect any Lot for the purpose of ascertaining whether any alteration or construction is in compliance with the Declaration, Design Standards and/or policies of the Association.*
- (f) The ACC/Board may, by written notice, stop any alteration or construction it may deem to be in violation of the Declaration, the Design Standards, and/or policies of the Association.*
- (g) The ACC/Board is not responsible or liable for:
 - (i) any defects in any plans or specifications, submitted, revised or approved;*
 - (ii) any loss or damage to any person arising out of the approval or disapproval of or the failure to act upon any plans or specifications; or*
 - (iii) any loss or damage arising from the noncompliance of any plans or specifications with any governmental or administrative regulations, or for any defects in construction undertaken pursuant to such plans and specifications.**

Section 2. The Board of Directors shall have the authority to promulgate Design Standards, and to modify them from time to time, setting forth more specific requirements than those enumerated in this Declaration.

II: THE ARCHITECTURAL CONTROL COMMITTEE

The Architectural Control Committee (ACC) will consist of the five members of the Oakleigh Board of Directors, with one member serving as the Architectural Control Director.

The ACC/Board of Directors will have the sole authority to interpret and enforce the provisions set forth in this document, to apply them to specific circumstances, and to make such exceptions as it may deem appropriate.

The ACC/Board of Directors will review all proposed plans and specifications for the construction or modification of any Oakleigh properties submitted to it by any builder or home owner, as required by this document, in order to determine whether or not such plans and specifications are in compliance with the provisions of these Design Standards. It will have the sole authority to approve, disapprove and/or make recommendations for the revision of any proposed plans and specifications in accordance with the provisions of this document.

In addition, the ACC/Board of Directors will investigate any instances of non-compliance with these Design Standards which may, from time to time, be brought to its attention. It will have the sole authority to determine whether or not a violation has occurred, and what, if any, remedy to pursue. It will make every effort to resolve the issue informally to the mutual satisfaction of both the home owner and the Oakleigh Homeowners Association. In the event that the issue cannot be amicably resolved the ACC/Board of Directors will have the full authority to adopt and pursue a course of action, as specified in the Oakleigh Declaration of Covenants Article X, to bring about a resolution of the problem.

The AC Director will have the responsibility to review proposed plans and specification and to investigate alleged instances of non-compliance with the Design Standards on behalf of the ACC/Board of Directors. He will have the authority to approve or disapprove any plans and specifications and to resolve any non-compliance issues, if possible, at his own discretion; or to refer them to the ACC/Board of Directors for further deliberation and decision.

The Board of Directors shall have the authority to promulgate and/or to modify these Design Standards from time to time, provided only that such additions and/or modifications are not inconsistent with any provisions of the Covenants.

III: GUIDELINES

EXTERIOR MODIFICATION OF STRUCTURES & LANDSCAPE

Any addition, alteration, renovation or improvement to the exterior of any home or other structure, or any modification of the landscape design of any lot, shall require the prior written approval of the ACC/Board of Directors. Any homeowner who wishes to make any such changes must submit a Request for Architectural Change/Addition Form to the AC Director before undertaking to implement any modifications.

This is understood to include, but not be limited to, any construction or addition to any home or other structure, including a deck or garage, any modification of the

external façade of any home, the erection of any outbuilding or shed, any painting, roof replacement, or the modification of any driveway, the addition of a swimming pool, fence, hot tub, water features, walls or other hardscape, the placement of any man-made object (yard art) in the front or side of any lot, the removal of any trees, changes to the landscaping of any lot (except for the planting of flowers and shrubs in existing beds and the pruning of trees, shrubs and hedges as needed), and/or any other change or modification to the exterior of any structure or lot.

See Appendix B: Architectural Request for Architectural Change/Addition Form.

PLAN APPROVAL/DISAPPROVAL

It is the intention of this section to assure that any home owner who proposes to rebuild or modify a home or Lot in the Oakleigh subdivision will do so in accordance with the Oakleigh Design Standards; and that any plans for such construction or modification will be mutually agreed upon between the home owner and the ACC.

One set of construction plans and specifications, showing all proposed exterior details including materials and colors, will be submitted to the ACC, via the Architectural Control Director, for its review and approval.

The plans must show the topography of the lot and where the house is to be sited on the lot.

A decision regarding approval of the plans will be returned to the applicant in writing no later than thirty [30] days after receipt of the plans by AC Director. The ACC may, in accordance with these guidelines, disapprove the plans, or require them to be altered or re-designed in order to conform to the Oakleigh Design Standards.

Applicants may submit new or modified plans, incorporating such changes as may be requested by the ACC in the exterior design of the house and landscaping, and such other exterior details as may affect the appearance of the house and property. The ACC will respond, in writing, to the applicant within fifteen [15] days of receipt of a modified plan by the AC Director.

No construction or modification may commence until a final, mutually agreed upon, set of plans has been approved by the ACC.

The ACC/Board of Directors shall have the authority to disapprove any plan and/or specifications with regard to design, location, materials or color which, in its judgment, would be inconsistent with the aesthetic appearance of the Oakleigh subdivision.

However, should the ACC fail to respond within the time frames specified above, the proposed plans will be deemed to have been approved.

IV: COVENANTS AND RESTRICTIONS, RULES AND REGULATIONS

The following Covenants and Restrictions shall apply to all Lots and to all Structures erected or placed thereon:

Section 1. Residential Use. All Lots shall be restricted exclusively to single-family residential use.

Section 2. Use of the Common Areas and Facilities. The Common Areas and Facilities may be used by all Residents, their family members, guests and/or tenants for such purposes as may be authorized by the Association, and in accordance with such rules and regulations as may from time to time be adopted by the Association.

Section 3. Rubbish/Debris. No rubbish or debris of any kind shall be dumped, placed, or permitted to accumulate on any portion of any Lot, nor shall any hazard or nuisance be permitted to exist on any Lot or portion thereof.

Section 4. Yard Waste. Grass clippings, leaves and other yard waste may not be blown into the street or onto a neighbor's property. Unless used as mulch all such materials must be bagged for trash collection.

*Section 5. Burning. No rubbish, debris, yard waste or any other substance may be burned on any Oakleigh Lot, **except as permitted by the Cobb County Burning Ordinance.** This provision shall not be construed as prohibiting the use of outdoor fire places, fire pits, chimineyas, barbeques or grills.*

Section 6. Erosion Control. No activity which may create an erosion or siltation problem shall be undertaken by any Owner of any Lot.

Section 7. Signage.

(a) Signs on the Common Areas.

The Board of Directors may from time to time install upon the Common Areas and/or Facilities, either permanently or temporarily, such signs as it may deem necessary or appropriate. No other signs may be installed upon the Common Areas and/or Facilities without the prior approval of the Board of Directors.

(b) Signs Placed on Lots.

No signs other than those approved by the ACC/Board of Directors as set forth in the Design Standards shall be installed, erected or maintained on any Lot, or attached to any dwelling or accessory structure which may be visible upon the

exterior thereof. The ACC/Board may not prohibit For Sale signs or any signs that may be required by a legal proceeding.

(c) The following signs shall be permitted:

- * Real Estate/For Sale signs.
- * Any sign required by a legal proceeding.
- * Security signs.
- * Signs advertising work being done on the premises for no longer than 30 days (optional).
- * Political signs for no more than 30 days before a primary or election.
- * Signs advertising an activity or event for no more than 48 hours prior to the event or activity.

(d) Signs advertising a business or a product (other than work being done on the premises) are strictly prohibited.

(e) No sign shall exceed six (6) square feet in area.

Section 8. Fences.

The Board of Directors shall establish and publish in the Design Standards a Fence Policy prescribing the location and style of all fences that may be erected on any Lot or around any swimming pool. Such policy shall include, but not be limited to, the following provisions:

(a) Fences shall enclose only the rear perimeter of any Lot. No fence shall be constructed around the front perimeter of any Lot.

(b) Fences around the perimeter of a Lot must be constructed either of horizontal boards or split rails no more than four (4) feet high, or of vertical black metal pickets, no more than six (6) feet high.

Fences and gates facing the front of a Lot must be constructed either of vertical wood or black metal pickets no more than six (6) feet high.

All fences/gates must be set back at least four (4) feet from the front of the house.

See diagrams in Appendix A.

(c) Wire mesh is optional.

(d) Fences must be constructed with the posts and wire mesh on the inside of the fence, facing the property of the Owner who installs the fence.

(e) Any newly constructed fence enclosing a swimming pool shall be a black metal picket fence six feet in height. Pre-existing pool fences shall not be subject to this requirement until such time as they may be replaced by the Owner, at which time this requirement shall apply.

(f) No chain link fence shall be erected on any Lot.

No fence may be installed without the prior, written approval of the ACC/Board of Directors. All fences shall be constructed in accordance with any applicable laws.

Section 9. Signature Mail Boxes and Gas Lamps. All Lots shall have one mail box and one gas lamp in the design and color set forth in the Design Standards.

Mail boxes and gas lamps shall be located in front of each residence in a location approved by the ACC/Board of Directors.

Mail boxes and gas lamps shall be maintained by each homeowner in good functioning condition, but gas lamps are not required to be lit.

No mail box or gas lamp may be removed or replaced with a different mail box or gas lamp in a different style or color.

Mail boxes must be painted in the color originally established by the Developer (Oakleigh Red).

Section 10. Private Business Activities. Residents may conduct private business activities from their property so long as such activities are lawful, do not have an adverse environmental impact, are unobtrusive, do not disfigure the landscape or create an eyesore in the community, and do not disturb the neighbors. However, except for a mail order business, no retail business involving the sale of a product or service on the premises shall be permitted, and, except for delivery vehicles, no business which involves non resident vehicles regularly coming into the community shall be permitted. This shall not preclude the management of a business from a home office, so long as such business does not involve customers or clients regularly coming to the property to purchase products or services.

Signs advertising such business activities shall be prohibited.

Section 11. Commercial, Recreational Vehicles and Personal Vehicles

(a) No commercial vehicles, materials or equipment may be parked or stored on any Lot, except for one (1) business vehicle (no larger than a van or pick up truck) which is used exclusively by the Resident thereof.

(b) No recreational vehicle, motor home, trailer, camper, all terrain vehicle, golf cart, boat or other watercraft, etc. may be parked or stored regularly or

permanently in a visible location on any Lot; but may be permitted on a temporary basis, not to exceed seventy two (72) hours. Such time limit may be extended in special circumstances at the discretion of the ACC/Board of Directors.

(c) No vehicle of any kind may be sold from or repaired on any Lot or parcel of land, except for such emergency repairs as may be necessary to move said vehicle to a commercial repair facility.

(d) No vehicle of any kind may be parked on any lawn or other unpaved area.

(e) No more than six (6) currently licensed and operational vehicles may be parked or stored on any Lot on a regular or permanent basis. However, up to, but not more than, two (2) additional registered and operational vehicles may be parked or stored on any Lot subject to the prior approval of the ACC/Board of Directors. No vehicle larger than a van or pick up truck may be parked or stored on any Lot on a regular or permanent basis.

Section 12. Recreational Equipment. No recreational equipment, including but not limited to playground equipment, swimming pools, spas, tennis courts, basketball courts or goals, etc. may be installed on any Lot without the prior approval of the ACC/Board of Directors. Above ground pools and tree houses are not permitted.

Section 13. Accessory Structures. No accessory structure, including but not limited to a deck, patio, garden shed or greenhouse, gazebo or pet shelter, whether attached or detached, shall be constructed on any Lot without the prior, written approval of the ACC/Board of Directors. All accessory structures shall be located behind the dwelling as it fronts on the street located at the front, and in the case of a corner Lot, at the side of the Lot. Such accessory structures shall also be positioned on the Lot with such side and rear setback lines as may be required by the ACC/Board of Directors or by applicable zoning laws.

Section 14. Outdoor Lighting. High intensity or other outdoor lighting which spills over onto a neighbor's property is prohibited.

Section 15. Noise. The use or operation of any machine, device or equipment for producing or reproducing sound (including, but not limited to, radios, phonographs, CD or tape players, musical instruments and/or amplifiers) in such manner as to disturb the peace, quiet and comfort of neighboring Residents is strictly prohibited.

Section 16. Landscaping.

(a) The following provisions shall apply to all landscaping within the subdivision:

(i) Any significant modification of the existing landscape design shall require the prior, written approval of the ACC/Board of Directors; provided, however, that this requirement shall not apply to the addition, removal or replacement of flowers and plants in existing landscape beds.

(ii) Artificial landscape features including, but not limited to, walls, stone paths, edging, benches, Japanese lanterns, landscape lighting, pools, planters, pots, and/or statuary shall require the prior, written approval of the ACC/Board of Directors. **Such approval will be on an individual basis and will not constitute a precedent.**

(iii) Trees may only be removed with the prior, written approval of the ACC/Board of Directors, which may at its discretion, require that new trees or other appropriate landscape materials be planted in their place. Dead trees, fallen trees and trees in imminent danger of falling may be removed immediately.

(b) The ACC/Board of Directors may also require that landscape buffers be planted anywhere on any Lot in order to screen any newly constructed driveways, parking areas, pools, tennis or basketball courts, and accessory structures from a neighbor's line of sight.

Section 17. Improvements. Any and all construction of dwellings, accessory structures, and all other improvements to any Lot shall be undertaken and completed in accordance with the following conditions:

(a) all such construction must be carried out in compliance with the laws, building codes, rules, regulations and orders of all applicable governmental agencies and authorities, as well as the provisions of this Declaration and the Design Standards;

(b) concrete block or cinder block shall not be used as a building material for the exposed surface of any dwelling or accessory structure constructed on any Lot; all construction materials shall be limited to those specified in the Design Standards;

(c) no lumber, bricks, stones, or other building materials, scaffolding, machinery or other mechanical devices, or any other materials or equipment used for building or landscaping purposes shall be stored on any Lot, except for the purpose of construction of a dwelling, accessory buildings or landscaping on said Lot; nor shall any such materials or equipment be stored on any Lot for longer than a reasonable length of time necessary to complete the work for which such materials and/or equipment is to be used.

Section 18. Miscellaneous Provisions.

(a) no above-ground containers for the storage of fuel, water and/or any other substance shall be located on any Lot;

(b) no deck, accessory structure or other attachment shall be added to any dwelling, nor shall railings, fences, and/or walls be constructed or installed on any Lot, without the prior, written approval of the ACC/Board of Director;

(c) window mounted heating or air conditioning units or fans shall not be permitted on any dwelling or accessory structure; nor shall outside clotheslines or any other equipment and/or facilities for the purpose of washing and drying be located anywhere on any Lot.

Section 19. Satellite Dishes and Antennae.

- (a) *In accordance with Federal Communication Commission Rules and Regulations, satellite dishes and/or antennae designed to receive video programming services via broadband (wireless cable) or to receive or transmit fixed wireless services via satellite (such as wireless telephones and high speed internet access) may not be prohibited.*
- (b) *The Association may, however, prohibit and/or establish rules and regulations governing the installation and use of other types of antennae, including, but not limited to, AM/FM radios, amateur (“Ham”) radios, Citizens Band (CB radios) and Digital Audio Radio Services (DARS).*
- (c) *Satellite dishes/antennae may not exceed one (1) meter (39.37 inches) in diameter.*
- (d) *Satellite dishes/antennae must be located at the rear or side of a Lot, dwelling or other structure, unless it is impossible to receive an acceptable quality signal from such location.*
- (e) *The above provisions shall at all times conform to FCC Rules and Regulations as they may be amended from time to time.*

Section 20. Flags. The American flag and the official flag of the state of Georgia may be flown on any Lot in accordance with the rules and regulations for displaying the national banner. Other flags may be flown with the approval of the ACC/Board of Directors, which may in its discretion, limit the size and number of any flags flown within the subdivision.

Section 21. Pets/Animals. No animals may be kept on any Lot, except those which are kept solely as household pets. Pet owners must comply with all laws, rules, regulations and orders governing the keeping of pets in Cobb County. Animals may not be bred, raised or kept on any Lot for commercial purposes.

Section 22. Yard Sales. The Association shall sponsor two (2) Yard Sales per year. Individual yard sales are prohibited.

The semi-annual Yard Sales shall be held on the third weekend in April and the third weekend in September.

Section 23. Trash Collection. The Board of Directors shall designate a single, common trash collection service to be used by all Residents. A common fee to be paid by all Residents for said service may be negotiated by the Board of Directors. Each Resident shall be responsible for paying his/her own trash collection fees directly to the designated trash collection service.

Section 24. Yard Art. No man-made object of any kind shall be displayed in the front of any Lot without the prior written approval of the ACC/Board, which shall have the sole discretion to determine its appropriateness and suitability to the overall architectural scheme of neighborhood, and to approve its location on the property.

Section 25. Tree Removal.

- (a) Fallen trees, or trees in imminent danger of falling, should be removed as soon as possible.
- (b) No healthy tree may be removed from any lot without the approval of the ACC/Board of Directors.
- (c) Any tree removed from the front of any lot or the side of any corner Lot, should be replaced with another tree (other than a Bradford Pear), or with other landscape material approved by the ACC/Board of Directors.
- (d) If the remaining trees on a lot are adequate to preserve the aesthetic appearance of the neighborhood's landscape design, replacement may not be required. However, the determination as to whether or not any tree or trees should be replaced, and with what kind of landscape material, shall be made by the ACC/Board of Directors.

Section 26. Statute of Limitations. In accordance with applicable Georgia Law any fixture, landscaping, structure or other object that has been in place on any Lot for two (2) years or more may not be disallowed by the Association.

Section 27. Authority of the Board of Directors. The Board shall establish such additional policies, rules and regulations governing the use of the Common Property and Lots as it may from time to time deem necessary and appropriate. All such policies, rules and regulations, and any subsequent amendments thereto, shall be published prior to becoming effective

V: RECONSTRUCTION & RENOVATION**PREPARING THE LOT: CLEARING & GRADING**

All lot lines will be properly surveyed and identified with appropriate markers.

The location of the house, driveway and patio will be staked out on the lot and approved by the AC Director before any clearing or grading is commenced.

The indiscriminate clearing of trees will not be permitted. Only such trees as are necessary for the siting and construction of the house, driveway and patio may be removed, subject to the approval of the AC Director. Backfilling of trees will not be permitted.

Construction vehicles and equipment will access the lot via the driveway only.

All grading and excavation work will be contained within the building site. All construction debris will be removed from the building site on a regular basis during construction. No construction debris will be buried anywhere on the building site or lot.

EXTERIOR MATERIALS AND COLORS

Exterior materials will be limited to brick, stucco, wood or hardboard lap siding. Roof materials will be limited to asphalt or fiber glass shingles. The use of standing seam metal roof materials will be limited to accent areas over porches, verandas, bay windows and stoops.

Exterior wall and roof colors should compliment the colors of the other houses in the community, but should also accommodate changing, contemporary color schemes so that Oakleigh does not acquire the appearance of an old or out-dated community. Highly reflective and excessively bright colors should be avoided.

All exterior materials and color schemes must be submitted to the AC Director and are subject to approval by the ACC.

SLAB HOUSES

All slab houses will be constructed on a built-up slab, which will be a minimum of one step up from a finished walkway to the interior floor elevation.

SIDING MATERIALS

On all brick-front houses the foundation or basement walls will be brick on all sides up to the first floor level.

All wood or hardboard lap siding houses will have brick on the exterior of the foundation or basement walls on all sides up to the first floor level.

On stucco houses all four sides and foundation and basement walls will be genuine stucco. No artificial stucco will be permitted.

GARAGES & DRIVEWAYS

Each house will have a fully enclosed garage with a concrete floor. Open sided garage sheds will not be permitted. All garages will have a minimum capacity of two vehicles.

All driveways will be made of concrete. No additional driveways and/or parking areas may be installed without the prior approval by the ACC.

RETAINING WALLS

All retaining walls will be faced with either stone, brick or masonry. Unfaced cinder blocks and/or railroad ties are prohibited.

WINDOWS, DOORS & SCREENS

Storm windows and doors are permitted, provided they are factory painted or anodized in a color that is compatible with the exterior color of the house.

All screens must be black. Silver windows, doors and/or screens are not permitted.

CHIMNEY STACKS & ROOF VENTS

Chimney stacks may not be cantilevered or suspended above ground level. All chimney stacks must be constructed on concrete foundations, and veneered with the same exterior siding material as the house.

All chimneys must be topped with a black or gray metal shroud, unless a special architecturally designed chimney top has been approved by the ACC.

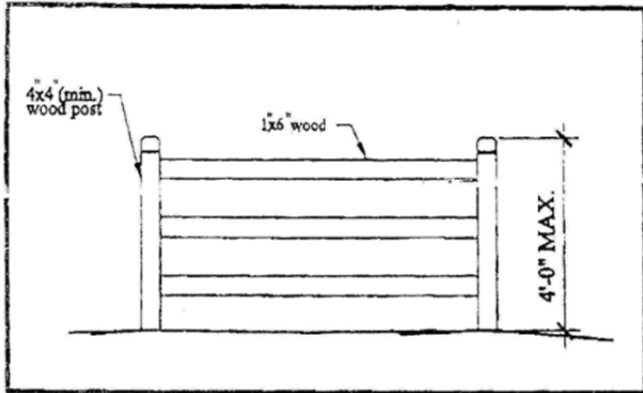
All plumbing and heating vents must penetrate the roof at the rear of the house. All vents and flashings must be painted black, gray or match the color of the roof.

Appendix A: Fence Policy.

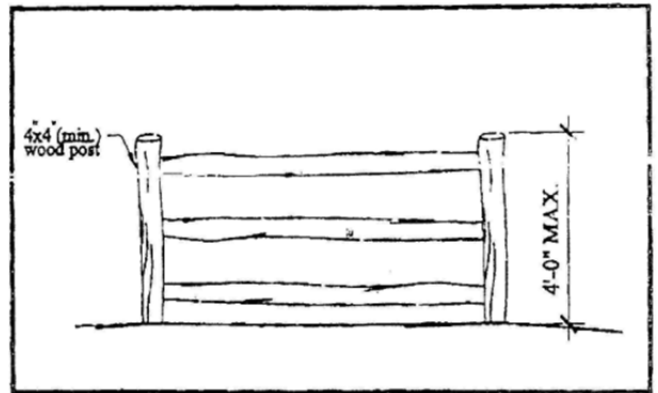


OAKLEIGH Fence Policy

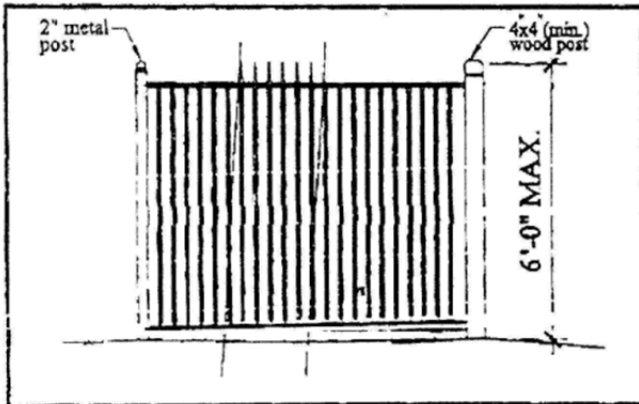
Each Lot Must Submit a Plan for Approval



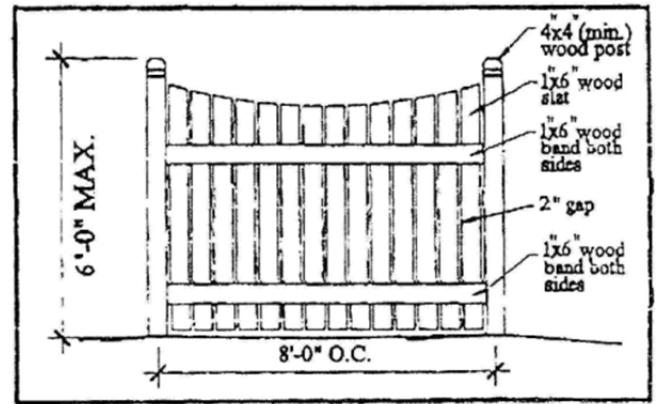
1 BOARD FENCING
Welded wire mesh optional



2 SPLIT RAIL FENCING
Welded wire mesh optional



3 BLACK METAL FENCING

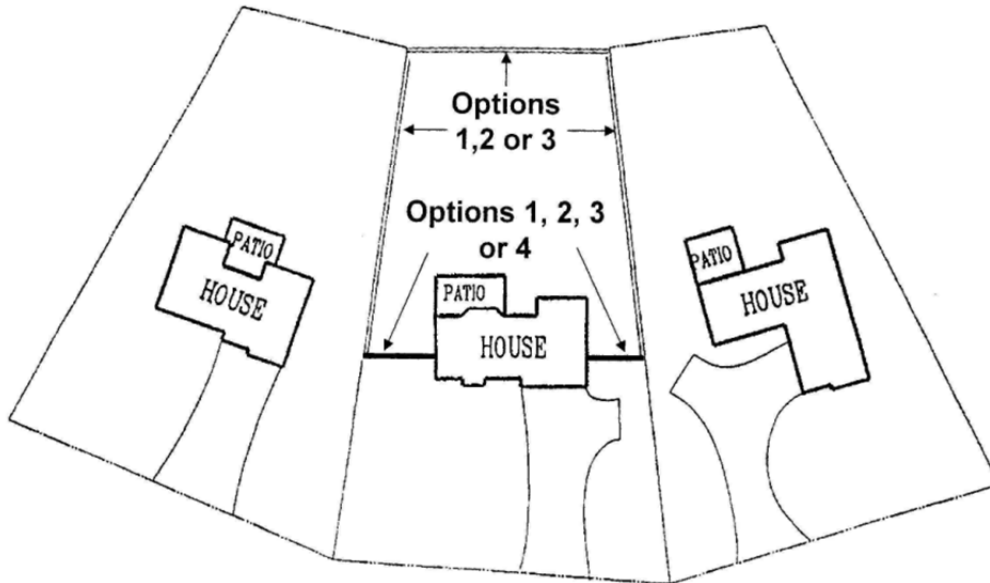


4 GATE/PRIVACY FENCING
From Side of House to Line only



Fence Policy

Each Lot Must Submit a Plan for Approval



Addenda to the Oakleigh Fence Policy

August 2005

Any fence installed by an Oakleigh home owner must be constructed with the finished side facing out, and the fence posts and wire mesh on the inside of the fence (i.e. on the side of the fence facing the property of the homeowner who builds the fence).

June 2007

Any time a new swimming pool is installed where there is no existing fence, the pool or yard must be enclosed with black metal fencing (see Oakleigh Fence Detail Drawing option #3). Pre-existing fences will not be subject to this policy.

Appendix B: Request for Architectural Change Form.

**ARCHITECTURAL CONTROL COMMITTEE
REQUEST FOR ARCHITECTURAL CHANGE FORM**

WORK MAY NOT BEGIN UNTIL APPROVAL IS GIVEN!

Date Submitted: _____

Owner Name(s): _____

Address: _____ Lot # _____ Phase: _____

Home phone: _____ Work phone: _____

Description of improvement proposed: (please include architectural drawings, sketches, pictures, contractors specification, site plans, list materials, etc. if applicable):

Proposed start date: _____ Proposed completion date: _____

It work is not completed within six (6) months, another form must be submitted to the ARC Committee. Attach a certificate of insurance from contractor being used!!

Note: Remember to allow the appropriate time for approval. If it is a common addition or change, the approval should be within 2 weeks. If a special or unique request is made, please allow 30 days for approval.

Important notice: For your protection, inquire with the city, county, and/or any other government agency applicable regarding required permits before starting any work on your property involving new construction, alterations, or additions (etc.). Approval of any structure or architectural change/addition by the ARC Committee is in no way a certification that the structure or architectural change/addition has been built in accordance with governmental rules and regulations or that the structure complies with such building practice or design requirements.

Approved: _____ Denied: _____

Approved with stipulation(s): Yes _____ No: _____

Nature of stipulation(s): _____

Signature(s) of approval: _____ Date Approved: _____