

## OAKLEIGH BOARD MEETING Monday, December 20, 2021

Meeting was called to order at 7:40 p.m. at Oakleigh's Clubhouse. Quorum was established.

### **Attendees Present:**

Kevin Boland, President  
Lisa Parks, Vice President  
Danny Jones, Treasurer  
Ellie Tillman, Secretary  
May Evans, Secretary  
Jessica Jones, Community Association Manager

### **Absent:**

Adam Kline, ACC Director, excused

### **Approval of Minutes:**

Motion: To approve Minutes from October 18, 2021 and November 15, 2021 Board meetings

Vote: Unanimous approval\*

\*The minutes of the October 18, 2021 and November 15, 2021 meetings are approved as corrected and entered into the Association records. Jessica Jones to complete the updates/corrections.

### **Discussion Topics:**

Ellie Tillman officially resigned.

Lisa discussed creating a quarterly neighborhood newsletter. She has a template/format that she will be using. Kevin also shared previous newsletters with the board. Content for the newsletter will be provided by board members. The delivery method still needs to be decided (possibly have the social committee deliver them).

May discussed the social committee will meet in January to discuss 2022 events. She will update the board at the January meeting.

Springs on tennis and basketball court gates-still not working-Jessica will contact Fox Fence to come back out to fix it. Far tennis court fence gate drags. Danny will reach out to the handyman to take a look.

Discussed getting itemized quotes for signs for entrance signs as well as any other signs that are needed including a bulletin board. The board will walk around with the representatives. May will reach out to Denyse Signs for an estimate appointment for January. We need to get quotes from 2 other companies.

Ellie shared the quote she got for retention pond maintenance/kudzu was \$2400. We will get a few more quotes from other contractors including goatscaping companies.

Discussed people climbing the basketball court fence and possibly posting a sign. HOA board will draft a list of rules.

The fence frame at the field was removed.

Justin Massey is no longer with Greenwood and they will provide new contact by January 1st, 2022.

Repavement of parking lot quote was approximately \$75,000- discussed and decided to postpone for a later date.

Discussed proposing an increase of HOA dues to \$600 at Annual Meeting

Discussed maintaining and updating the website. Lisa will reach out to the website creator to determine the cost for maintaining/updating the website.

Discussed the condition of the clubhouse after rentals and a board member must complete and approve the final walkthrough with the homeowner before they return the key.

**Reports:**

Treasurer's report given by Danny Jones.

North American Security's invoice was \$9377.45 versus their quote of \$6724.92. Jessica will reach out to the company via email to get an itemized invoice and compare it to the quote. There is also a \$195/year maintenance fee for hosting. Suggest-get quotes from other companies.

Management report given by Jessica Jones. Written reports presented and maintained in Association's records. Delinquency/collections report given by Jessica Jones.

**Business:**

Motion: Accept Ellie Tillman's resignation as Secretary  
Vote: Motion Approved - three in favor, one absent

Motion: Approve May Evans to finish out Ellie Tillman's term as Secretary

Vote: Motion Approved - three in favor, one absent

Motion: Approve handyman to touch up paint the walls in the clubhouse.

Vote: Motion Approved - four in favor, one absent

Motion: Approve trash service from Trash Taxi of \$60/quarter

Vote: Motion Approved - four in favor, one absent

Motion: Approve reimbursement requests for Britni Thomas, Shae Denyse, Hannah Greer, Sarah Childs, Shannon Ledford, Alicia Moore and May/James Evans

Vote: Motion Approved - four in favor, one absent

**Meeting adjourned at 10:00 p.m**