

PEACH PLANTATION HOMEOWNERS ASSOCIATION

CHECKLIST FOR CLUBHOUSE RENTAL

RENTER	
ADDRESS:	
PHONE:	
DATE OF EVENT:	
HOURS OF EVENT:	
TYPE OF EVENT:	

CHECKLIST:

- Trash collected
- Garbage placed in can
- Trash placed outside for pick-up
- Vacuumed
- Bathrooms cleaned
- Sink cleaned
- Refrigerator cleaned out
- A/C thermostat turned down

BEFORE:

AFTER:

CONDITION OF:

- Walls
- Ceiling
- Floor
- Carpet
- Countertop
- Sink
- Lights
- Door
- Windows

BEFORE:

AFTER:

Other Concerns:

Pre-Inspection Renter Signature

Date/Time

Pre-Inspection Clubhouse Manager Signature

Date/Time

Post-Inspection Renter Signature

Date/Time

Post-Inspection Clubhouse Manager Signature

Date/Time

\$20.00 per hour / Minimum 4 hours (\$100.00 refundable check deposit)