RETREAT AT LOST MOUNTAIN

POOL PARTY INSTRUCTIONS & REQUEST FORM

Request Date: ­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Homeowner (Print Name): ­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Homeowner’s Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Party: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Time Party Begins: \_\_\_\_\_\_\_\_\_\_\_\_ # of Guests\_\_\_\_\_\_\_\_

The pool is available for pool parties to homeowners in good standing.

**Send your requested date and time for approval by email to:** **clubhouse@allinonemgmt.com**

There is not a separate pool area for parties, so times and size of party are limited so as not to impact homeowners normal use of tables, chairs and pool during regular hours.

Rental allows use of a portion of the pool deck, but other homeowners may also use the pool and remainder of deck.

**All parties must have prior approval through All-in-One Community Management. Begin this process by emailing** **clubhouse@allinonemgmt.com****. Follow the instructions; submit checks and form. Approval will be sent via email.**

**Fees and Payment:** The pool rental fee is $60 plus a $100 security deposit to ensure the pool is cleaned up after the party is over. These fees are required. Two separate checks should be written and made payable to Retreat at Lost Mountain HOA, and must be given to All-in-One at least 48 hours (2 days) prior to the event, along with your completed reservation form. If your checks and your form are mailed, they must arrive two (2) days prior to the party.

**Check and Reservation Drop off and Mailing Address:**

All-in-One

110 Evans Mill Drive, Suite 702

Dallas, GA 30157

A board member will check at 9:00 p.m. the night of the party to confirm appropriate cleanup has been completed. If cleanup is adequate, the $100 security deposit check will be voided.

**Party/Event Guidelines:**

Parties are limited to 25 people including family members and guests. The pool is available 7 days per week from 9:00 a.m. to 9:00 p.m. Parties are limited to three (3) hours in duration. Only one (1) tent may be used per party, in addition to the use of one pool table and 4 pool chairs. Guests may bring personal folding chairs. There must be six feet (6 Ft) clearance between the party table, chairs, tent, coolers (all party items) and the edge of the pool. Proper clearance must be maintained for safety reasons.

**Trash from Party or Event:** Bag all party/event trash, and remove. Take to your home and dispose of the trash as you would your normal trash at home.

**ALL POOL RULES MUST BE FOLLOWED WHEN YOU SCHEDULE A POOL PARTY.**

Failure to comply with rules can result in suspension of your pool privileges and/or fines, as well as prosecution for trespassing/vandalism.

I have read and agree that I, my family, and any guests understand and will follow all pool rules while I am using the pool for a private party.

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Signature Date