



RETURN THIS FORM TO
COUNTRY WALK HOA – ACC Committee
 c/o All-in-One Community Management, Inc.
 5200 Dallas Highway, Suite 200 #266
 Powder Springs, GA 30127

Tel: 678-363-6479
 FAX: 678-363-6481
modifications@allinonemgmt.com
www.allinonemgmt.com

COUNTRY WALK ACC MODIFICATION REQUEST FORM

PROPERTY ADDRESS: _____

DATE: _____ DAYTIME PHONE: _____

NAME: _____

EMAIL ADDRESS: _____

MODIFICATION(S) REQUESTED –CHECK APPROPRIATE BOX – Allow up to 30 days for approval process.

****YOUR REQUEST WILL BE AUTOMATICALLY DISAPPROVED
 IF IT DOES NOT INCLUDE ALL REQUIRED INFORMATION & SUPPORTING DOCUMENTATION***

FENCE(S) Specify materials, style and attach sketch on plat – Must include approval letter from neighbor whose fence you tie into (if applicable)	ROOF Specify manufacturer, type and color. Provide visual sample if possible
LANDSCAPING Specify materials and attach sketch	SCREENING Specify material, style and include drawing of elevations
POOL(S) & SPA(S) Provide specific plans	STATUARY Provide complete description, location and picture/photo
RECREATIONAL EQUIPMENT Specify type (play set, trampoline, etc.) & attach sketch with specific location	STRUCTURE ADDITION Provide plan drawings with elevations and include list of materials to be used
REPAINTING Provide paint mfg., color name, color code. Provide paint visual samples and specify area to be painted. **COLORS MUST BE SELECTED FROM HOA APPROVED COLOR LIST. Email modifications@allinonemgmt.com to arrange to review notebook of approved colors.	STRUCTURE MODIFICATION Provide plan drawings with elevations and include list of materials to be used
OTHER Include detailed description and plans if applicable	TREE REMOVAL **Request must include approval letter by city arborist INCLUDE REPLANTING PLANS if applicable Provide sketch of house in relation to property lines with location of proposed tree removal & type of tree

MODIFICATION(S) DESCRIPTION - (Attach additional information as necessary)

FOR ARCHITECTURAL CONTROL COMMITTEE (ACC) ONLY

Date Received:	<input type="checkbox"/>	In Person	<input type="checkbox"/>	By Mail	<input type="checkbox"/>	By Email
Date Reviewed:						
ACC Reviewer(s):						
Date Responded:						
<input type="checkbox"/> APPROVED <input type="checkbox"/> CONDITIONAL APPROVAL ** <input type="checkbox"/> DISAPPROVED **						
**Explanation:						

APPROVED modification requests expire 6 months after approval date.

NOTE: Please allow up to forty-five (45) days after submission to the ACC in writing.

Only one request per ACC form will be accepted. *Remember to submit color samples, drawings, sketches or site plans as applicable.*

FOR YOUR PROTECTION: Inquire with your City, County, and/or any other applicable government agency regarding required permits before starting any work on your property involving new construction, alterations, or additions (etc). APPROVAL OF ANY STRUCTURE OF ARCHITECTURAL CHANGE BY THE ACC IS IN NO WAY A CERTIFICATION THAT THE STRUCTURE FOR ARCHITECTURAL CHANGE HAS BEEN BUILT IN ACCORDANCE WITH GOVERNMENTAL RULE OR REGULATION OR THAT THE STRUCTURE COMPLIES WITH SOUND BUILDING PRACTICE OR DESIGN.

NOTE: Improvement work may not commence without written approval of your community HOA Board and/or ACC.
 Unauthorized improvements are subject to removal at the expense of the homeowner.