



CLUBHOUSE RENTAL REQUEST

Alexander Farms Homeowners Association

Date Requested: _____ Time from: _____ am/pm to: _____ am / pm

Owner Name: _____

Email (required) _____ Phone: _____

Homeowner Address: _____

You will be notified via email when the rental is approved.

*****All events must be finished by 12AM (Midnight). All Cobb County noise ordinances must be followed.***

Refundable Deposit of \$150 is payable to Alexander Farms HOA.

*****Your check will be shredded one week after the rental as long as everything is cleaned an in order.***

- Only an **adult ALEXANDER FARMS homeowner and resident** may rent the clubhouse.
- The reserving homeowner must be present for the entire event.
- Reservations are taken on a first-come first served basis. Owners / residents may only reserve the clubhouse two times per month unless otherwise approved in writing by the HOA Board.
- Rental of the clubhouse does not imply exclusive use of any other facility (the pool and the playground are considered separate facilities and are **NOT** included).
- Owners need to supply their own kitchen utensils and cleaning supplies.
- Decorations must be disposed of and removed.
- **No Tape, Command Hangers or Staples on the wall or ceiling.**
- **Candles are not allowed.**
- The renter/homeowner assumes responsibility to see that the area is left in good condition. Renters of the clubhouse will be financially responsible for any damage done to any part of the clubhouse by anyone in the renter's party. Cleaning costs will be incurred by the renter for any cleaning that must be done as a result of the renter's event.

Please refer to the clubhouse rental agreement for a full list of rental policies and procedures.
You will need to sign the rental agreement prior to rental.

ALEXANDER FARMS CLUBHOUSE CONTACTS

Sue Frislie - bsfrislie@att.net/770-891-8815 text preferred OR

Steven Stovall - steven.a.stovall@att.net /404-345-9777 text preferred