



RETURN THIS FORM TO
ROCKFORD COMMONS & TOWNSHIP HOA – ACC
 c/o All-in-One Community Management, Inc.
 5200 Dallas Highway, Suite 200 #266, Powder Springs, GA 30127
 Tel: 678-363-6479 / FAX: 678-363-6481
modrequests@allinonemgmt.com www.allinonemgmt.com

ROCKFORD TOWNSHIP & COMMONS ACC MODIFICATION REQUEST FORM

****Your request will be automatically disapproved if it does not include all requested & required information / supporting documentation.****

PLEASE REFER TO YOUR SPECIFIC DESIGN STANDARDS FOR WHAT IS ALLOWED IN YOUR SECTION OF THE COMMUNITY

PROPERTY ADDRESS: _____

DATE SUBMITTED: _____ DAYTIME PHONE: _____

NAME: _____

EMAIL ADDRESS: _____

OWNER SIGNATURE: _____

MODIFICATION(S) REQUESTED

Check appropriate box – Provide as much detail in the form of sketches, samples, photos, etc.

FENCE(S) Specify materials, style & attach sketch on plat	NEW ROOF Manufacturer, type & color – Provide sample if possible
LANDSCAPING Specify materials & attach sketch	SCREENING Specify material, style & include drawing of elevations
POOL(S) & SPA(S) Attach plans (2 sets)	SCULPTURES/LAWN DECORATIONS Provide complete description, location & photo/picture
RECREATIONAL EQUIPMENT Specify type (play set, trampoline, etc.) & attach sketch with specific location	STRUCTURE ADDITION Provide 2 sets of plan drawings with elevations, exterior finishes, and include list of materials to be used
REPAINTING EXTERIOR OF HOME Paint Mfg. & Color(s) and provide paint samples Specify areas (siding; trim; front door, shutters, metal roofs)	STRUCTURE MODIFICATION Provide 2 sets of plan drawings with elevations, exterior finishes, and include list of materials to be used
OTHER Include detailed description and plans if applicable	TREE REMOVAL Provide sketch with location of proposed tree removal & type of tree

MODIFICATION(S) DESCRIPTION IN DETAIL

(Attach additional information as necessary)

FOR ARCHITECTURAL CONTROL COMMITTEE (ACC) ONLY

Date Received:	<input type="checkbox"/> In Person <input type="checkbox"/> By Mail
Date Reviewed:	
ACC Reviewer(s):	
Date Responded:	
<input type="checkbox"/> APPROVED <input type="checkbox"/> CONDITIONAL APPROVAL ** <input type="checkbox"/> DISAPPROVED **	
**Explanation:	

NOTE: Please allow up to thirty (30) days after submission to the ACC in writing. Only one request per ACC form will be accepted.
 Remember to submit color samples, drawings, sketches or site plans as applicable. FOR YOUR PROTECTION: Inquire with your City, County, and/or any other applicable government agency regarding required permits before starting any work on your property involving new construction, alterations, or additions (etc).
 APPROVAL OF ANY STRUCTURE OF ARCHITECTURAL CHANGE BY THE ACC IS IN NO WAY A CERTIFICATION THAT THE STRUCTURE FOR ARCHITECTURAL CHANGE HAS BEEN BUILT IN ACCORDANCE WITH GOVERNMENTAL RULE OR REGULATION OR THAT THE STRUCTURE COMPLIES WITH SOUND BUILDING PRACTICE OR DESIGN.
 NOTE: Improvement work may not commence without written approval of the Association.
 Unauthorized improvements are subject to removal at the expense of the homeowner.